



Type of Policy: Operations	Approved By: Executive Committee, Council
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Remuneration of Council and Committee Members

Purpose

The purpose of the policy is to establish and articulate the approach and process for compensation of professional Council members.

Scope

This policy applies to elected professional members of Council and committees and appointed non-Council committee members. It does not apply to government appointed public members or CRPO appointed public members.

Authority

Articles 9.02 and 12.08 of the CRPO's By-laws

Policy

Members who prepare for and attend meetings respecting College business will be paid an honorarium in accordance with the following rates and conditions.

A per diem is interpreted as the amount payable for work periods in excess of three hours; when three hours of work or less is involved, a pro-rated amount of the established per diem rate will be paid. For clarity, the length of a work period or meeting is interpreted as the greater of the scheduled time and the actual meeting time.

Only one per diem payment for attendance is payable to a member per calendar day for one meeting; however, if two different committees¹ meet on the same day, attendance is payable separately for each meeting.

CRPO offers two remuneration rates, a general rate and an equitable rate. The equitable remuneration amounts are intended to reduce barriers to participation for RPs who are from and who serve equity deserving communities.

Eligible members may opt into the equitable rate at any time following election or appointment, but retroactive payments will not be made.

¹ Or Council plus a committee.

Rates Prior to April 1, 2026

General Rate

Role	Meeting preparation time per diem rate	Meeting attendance per diem rate
Chair	\$390.00	\$390.00
Vice-Chair or Co-Chair	\$342.00	\$342.00
Member-at-large	\$294.00	\$294.00

Equitable Rate

Role	Meeting preparation time per diem rate	Meeting attendance per diem rate
Chair	\$390.00	\$487.50
Vice-Chair or Co-Chair	\$342.00	\$427.50
Member-at-large	\$294.00	\$367.50

Rates Effective April 1, 2026

General Rate

Role	Meeting preparation time per diem rate	Meeting attendance per diem rate
Chair	\$410.00	\$410.00
Vice-Chair or Co-Chair	\$360.00	\$360.00
Member-at-large	\$310.00	\$310.00

Equitable Rate

Role	Meeting preparation time per diem rate	Meeting attendance per diem rate
Chair	\$410.00	\$516.00
Vice-Chair or Co-Chair	\$360.00	\$454.00
Member-at-large	\$310.00	\$390.00

Preparation Time

Preparation time for each scheduled meeting is payable at a one-to-one ratio to the scheduled meeting time.

Unless pre-approved, the time payable for preparation shall not exceed the time scheduled for the meeting. In exceptional cases where additional preparation is required, the Committee or panel chair will be required to advise staff of this fact prior to the meeting date.

Rate for Extended Travel Time

When travel time is required as a component of transacting College business, the College will pay \$125 to members whose return trip involves over 500 kilometers of travel. This amount is in addition to actual travel expenses (claimed on the Travel Expenses Claim Form). Extended travel is to be claimed on the Honoraria Claim Form as it is a taxable benefit.

President's Annual Honorarium

The President shall receive an additional annual honorarium of \$9,480, paid in installments following monthly submission by the President.

Procedure

1. Council and committee members shall submit their per diem claims on a platform provided by the College.
2. Submissions for remuneration for each month must be submitted to the College within three days following the end of that month, and only include claims related to that month. For example, immediately following the end of May, submit claims for May only, not for April or June. Claims for each month shall be consolidated into one submission, multiple submissions may not be made.
3. All submissions for remuneration will be reviewed for approval by the Registrar or designate prior to payment.
4. Meetings involving deliberations of a panel will be considered as a scheduled meeting.
5. Review of panel decisions by the chair or a designate will be paid in hourly increments of the regular Council member rate, with the time allotment designated by the panel chair and totaled by month.
6. Discipline decision writing will be paid in hourly increments of the regular Council member rate, with the time allotment designated by the panel chair.
7. Review of formal motions in writing (e.g. approval of minutes, appointment of an investigator), will be paid as one half-hour increment of the regular Council member rate.

8. Other than for Council meetings, committee meetings, panel meetings, formal CRPO presentations, hearings and decision writing, and College mandated orientation, evaluation, and professional development, all claims for remuneration for conducting College business must be pre- approved by the Registrar. The following activities will be considered as part of meeting preparation time or of the public service aspect of one's role, and will not normally be pre-approved for a stand-alone remuneration claim: meeting scheduling, agenda or meeting planning, appointing a panel, directing legal procedures under legislation (e.g., concerning complaints and discipline), drafting or reviewing reports for Council or annual report; discussions with staff, advisors or consultants, responding to stakeholder concerns.
9. Where the College cancels a scheduled meeting without notice of at least two business days, members expected to attend are entitled to request and receive a maximum of the scheduled meeting per diem for attendance.
10. Council and committee members receive T4s at the end of the calendar year for government tax purposes.
11. Per diem rates will be reviewed biannually.