

# Table of Proposed By-law Amendments

July 2024

## Introduction

All of CRPO's by-laws are being circulated for feedback.

The following table summarizes changes from CRPO's current by-laws.

Three subject areas are required to be circulated for public consultation: Fees, the public register, and professional liability insurance (PLI). Proposed changes in these areas are listed first.

Stakeholders and system partners are welcome to comment on any aspects of the proposed by-laws.

## Fees

Summary	Provision Numbers
Fee amounts are <u>not</u> proposed to change. They are the same as the June 2024 fees, previously shared with CRPO's Council on March 20, 2024.	19.03, 22.01, Schedule 4.
Fee amounts have been moved to Schedule 4 for ease of reference.	19.03, 22.01, Schedule 4.
The Registrar may increase fees (other than the late renewal fee and reinstatement fee) every two years by the rate of inflation or less. This allows CRPO to sustain its operations by keeping up with inflation and preventing sudden, large changes to the fee amounts.	19.06
Amounts owed by a registrant to CRPO, e.g., an order following a discipline hearing, are added to their renewal fee. This prevents a registrant from renewing while fees are owing, which is unfair to registrants who follow the proper steps to renew.	19.02

## Public Register

Summary	Provision Numbers
Other than the item listed immediately below, no substantive changes are proposed regarding information posted to the public register. The proposed changes are technical, removing provisions that duplicate the <i>Regulated Health Professions Act</i> .	21.08
The process for removing a former suspension from the public register has been adjusted. Registrants may apply to remove certain past suspensions from the public register; however, it is against the public interest to allow for removal of a past revocation from the public register.	21.12

In addition, since the QA Program is remedial and supportive in nature, suspension notations related to QA may be removed after good standing is regained and maintained.

## Professional Liability Insurance (PLI)

Summary	Provision Numbers
Deductibles are prohibited. CRPO research indicates deductibles are not common. They also risk harming both registrants and clients by exposing them to risk of financial loss. No other changes regarding PLI are proposed.	21.01(1)(iii)

## Governance

Summary	Provision Numbers
Clarifying decision-making regarding the CRPO head office	2.01
Clarifying term of officers	5.02
Updating procedure to fill vacancies on Executive Committee	6.04
Updating eligibility requirements to serve on Council or committees, including minimum waiting periods following certain conduct	10.04, 13.15
Clarifying existing practice not to allow voting by proxy at Council or committee meetings	11.09, 14.05
Moving away from mandating that at least one Council member always serves on a committee, though this may continue in practice as needed	12.03, 13
Removing the mandatory ratio that professional members must exceed public members, though this may continue in practice as needed	12.04, 13
Planning for the unlikely scenario that a committee is constituted of only two people.	12.05
Promoting the independence of the Ontario Registered Psychotherapist Discipline Tribunal (ORPDT) and Fitness to Practise Committee by allowing individuals to be appointed instead of all Council members serving, potentially leading to a reduction in overlap of membership between the ICRC, discipline, and fitness to practise functions.	13.04, 13.05
Formalizing the practice by committees and panels (which was already included for Council in the by-laws) of using unanimous written resolutions instead of a meeting for certain, straightforward matters.	14.05
New emergency governance measures are set out.	24
Formalizing electronic voting in Executive Committee elections	Schedule 1

## Finance and Operations

<b>Summary</b>	<b>Provision Numbers</b>
Updating list of signing officers and limits	3.01, 3.02, 4.03, 4.04, 4.08
The deadline for annual renewal of registration is set to 5:00 pm eastern rather than 11:59pm, on March 31. This change allows staff to be present to address issues at the time of the deadline.	19.02

## Miscellaneous

<b>Summary</b>	<b>Provision Numbers</b>
Updating terminology and language, e.g., Registrant instead of Member; Board as an alternative to Council; gender-neutral language	1.01, 1.03, 13.16, 16.06
Strengthening and clarifying legal language; correcting errors	1.05, 8.04, 10.04(xiii),(xiv), 10.30(xi), 15.02(iii)(c), 13.16
Updating outdated provisions	4.11, 9.04, 10.02, 12.02, 21.08(vi), Schedule 1, Schedule 2
Create table to capture future by-law amendments	Schedule 5